

FINANCE, PERSONNEL & SAFETY COMMITTEE OF THE WHOLE

Markesan City Hall

OCTOBER 3, 2016

Minutes

Call to Order At 7:30 PM

Roll Call is by Sign In Sheet.

Citizen's Comments: None

Old Business

- **Final Review of City Employee Handbook:** A review of the hand book was done with the employees and the Committee. Motion by Ald. Abendroth, 2nd Ald. Zastrow to accept the Employee Handbook with the corrections as discussed and pass it to the Common Council. Motion Carried.

Emergency Management Report

- **Purchase of Monitor 6 Pager, \$700** Motion by Mayor Slate, 2nd by Ald. Triemstra to replace one Pager at a cost not to exceed \$700. Motion Carried.
- **Purchase EM Replacement Badges, \$260** Motion by Ald. Henke 2nd Ald. Thiem to replace four badges at a cost not to exceed \$260. Motion Carried.
- **Warning Siren Repair:** Open Discussion. Motion by Ald. Triemstra 2nd Ald. Abendroth to have the repair completed not to exceed \$500. Motion Carried

Police Report & Schedule

- **Crossing Guard, Margaret St & E Vista Blvd:** The Police Chief will be moving Crossing Guard around to meet the needs as he feels fit.
- **Ord. 239: Two Hour Parking on Water Street:** Ord 239 was reviewed. Motion by Mayor Slate, 2nd Ald. Abendroth to move to the Common Council. Motion Carried.
- **Part-time Police Officer Vacancy:** Open Discussion. Motion Ald. Zastrow 2nd Ald. Abendroth to start the hiring process. Motion Carried.
- **Code Enforcement Officer:** Open Discussion. Still in Process.

Clerk-Treasurer's Report

- **Auditor RFP and selection process:** Review and discussion. Motion by Mayor Slate, 2nd Ald. Triemstra to recommend Johnson Block to the Common Council. Motion Carried. Committee directed Clerk-Treasurer Athorp to gather additional information regarding the types of consultation that is included with the audit price.

New Business

- **2017 Budget:** By consensus, the 2017 Budget Review was moved before the Closed Session. Motion by Mayor Slate, 2nd Ald. Zastrow to send the Budget to the Common Council as presented; Motion to amend by Mayor Slate, 2nd Ald. Thiem to add \$11,950 expense to Independent Audit line, and \$8,000 income to Towns Recycling Center Reimbursement line, and then change the General Obligation Proceeds to \$1,023,059, using the bonding to make up the difference. Motion to amend Carried. Original motion, as amended, Carried.

Closed Session: Clerk-Treasurer Transition

- Motion by Mayor Slate, 2nd Ald. Abendroth to convene in Closed Session pursuant to Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene in Open Session pursuant Wis. Stats. 19.85(2). Motion Carried, Abendroth-aye, Henke-aye, Slate-aye, Thiem-aye, Triemstra-aye, Zastrow-aye, Bieszki-aye.
- Reconvene in Open Session to Take Possible Action on Items Discussed in Closed Session ó no action.

Adjournment: Motion for Adjournment Mayor Slate 2nd Ald. Triemstra. Motion Carried.

Submitted by Chair Stephen Bieszki